



# DRUK PNB BANK LIMITED

## ACCOUNT OPENING FORM FOR SOCIETIES, CLUB, ASSOCIATION, CO-OPERATIVE BANK OR SIMILAR BODIES

Date \_\_\_\_\_ 20 \_\_\_\_\_

The Branch Incumbent  
Druk PNB Bank Ltd  
\_\_\_\_\_ Branch

Dear Sir,

- (a) Full name of the Society, Club, Association, Co-operative Bank etc Reg:(a) \_\_\_\_\_
- (b) Society, Club, Association, Co-operative Bank etc We request you to open a \_\_\_\_\_ Account in the name of the above mentioned(b) \_\_\_\_\_ and we hand you herewith.
- \*Required in case of corporate Bodies only
- \*1. Certificate of incorporation (for inspection and return)
2. Copy of constitution Rules and Regulations /Copy of the Memorandum and Article of Association.
- \*\*The certificate required when the company is a private one.
- \*\*3. Certificate of register of Joint Stock Companies that the Company is entitled to commence business (for inspection and return)
4. Certificate copy of Resolution of the (c) \_\_\_\_\_ regulating the conduct of the account together specimens of signature who will operate on the account in terms of the said resolution.
- (c) Managing Committee, Executive Committee, Board of Directors or Other Governing body.
5. List of members of the (c) \_\_\_\_\_
6. (1) "I/we am/are not enjoying any, credit facility with any other bank/any other branch of your bank and I/ we undertake to inform you in writing, as soon as any credit facility is availed of by me/us from any other bank/any other branches of your bank".
- (2) "I/we am/are enjoying credit facilities with other bank(s)/other branch(es) of your bank as per details given in the enclosed sheet".  
**(Inapplicable clause may be deleted)**

We agree to comply with and be bound by the bank's rules from time to time and for the time being in force for the conduct of such accounts.



**DRAFT OF RESOLUTION TO BE PASSED BY THE SOCIETIES, CLUBS,  
ASSOCIATION, CO-OPERATIVE BANK OR SIMILAR BODIES**

- (a) Executive Committee, Board of Director or other Governing Body. Copy of resolution passed by the (a) \_\_\_\_\_ of the (b) \_\_\_\_\_
- (b) Full name of the Society, Club, Association, Co-operative Bank etc at a meeting of (a) \_\_\_\_\_ of the (b) \_\_\_\_\_ held on \_\_\_\_\_ 20 \_\_\_\_\_ the following resolution were passed:-
- (c) Society, Club, Association, Co-Operative Bank Resolved that \_\_\_\_\_ Account shall be opened with Druk PNB Bank Ltd at \_\_\_\_\_
- (d) Any two members, director of the Committee/ Board or as the case may be. Names not be stated that the said Bank is hereby authorized to honour all cheques or others orders drawn and to accept and act upon receipts for moneys deposited with or owing by the Bank on the account at any times kept in the name of said (c) \_\_\_\_\_ provided such cheques, orders, receipts, bills or notes are signed by (d) \_\_\_\_\_ for the time being in credit or over drawn and to accept the endorsement of \_\_\_\_\_ on cheques or others bills or notes payable to the said (b) \_\_\_\_\_
- (e) State Chairman, Secretary or Treasurer or another designation as the case may be
- (f) Strike out if not applicable.

That the Bank be furnished with list of names of the members/directors constituting the (a) \_\_\_\_\_ for the time being and a copy of the Rules and Regulations/Memorandum and Articles of Association of the (c) \_\_\_\_\_ and be from time to time informed by the notice in writing under the hand of the chairman of any changes which may take place therein. The Bank shall be entitled to act upon any notice the receipt of the further notice under the hand of the chairman.

That this resolution be communicated to the Bank and remain in force until notice in writing is given to the Bank by the Chairman.

**Secretary**

**Chairman**